Portability and Conversion

Help employees keep their OneAmerica® group insurance when their coverage status changes.

Portability gives employees the option to extend their life insurance and/or disability group benefits. Conversion of coverage offers them the option to convert their life insurance to an individual policy.

Helping employees through this transition is now even easier!

When an employee experiences a change that impacts their coverage, provide them the group policy number and benefit information along with a copy of the employee portability and conversion info sheet (G-31138). You may choose to provide a printed copy, or if possible, post it online in a location they can access for at least 31 days after their coverage ends.

All of the tools and resources employees need to apply for portability or conversion are located at **www.oneamerica.com/campaigns/keep-my-benefits**.

Deadline reminder

Be sure to communicate to employees the deadline for application. They must submit all required information and forms to OneAmerica within **31 days of termination of their group benefits**.

If an employee needs additional information about portability or conversion of their OneAmerica company life insurance and/or disability group benefits, they may call the Employee Benefits Customer Engagement Center at **1-800-553-5318** or email **EBContactCenter@OneAmerica.com**.

Note: Products issued and underwritten by American United Life Insurance Company® (AUL), Indianapolis, IN, a OneAmerica company.



For more information, contact your OneAmerica account manager.

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